NASA SEWP VI
Solutions for Enterprise-Wide Procurement
Contract Holder

SEWP VI Ordering Guide

Ensemble Government Services, LLC · Category C

ensemble

SEWP OVERVIEW

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support – more than 50,000 orders a year.

WHAT'S IN SCOPE FOR SEWP VI?

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC/AV) solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable our Contract Holders to add new commercial technology and IT services to their contract daily, as requested by our customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. SEWP is composed of three (3) scope categories detailed below. If you would like SEWP to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov and we will quickly review and provide feedback.

Category A	ITC/AV Solutions	
Category B	Enterprise-Wide ITC/AV Service Solutions	
Category C	Mission-Based ITC/AV Service Solutions	ENSEMBLE

ABOUT ENSEMBLE

Ensemble Government Services, LLC is an SBA-certified 8(a) digital consultancy delivering open innovation, digital transformation, and strategic communication services to STEM-based federal agencies. With more than 25 years of combined experience and a highly elastic staffing model, we deliver faster, more efficient, and more comprehensive solutions for mission-critical objectives.

SEWP VI CONTRACT

80TECH26D1550

Category C – Mission-Based ITC/AV Service Solutions
PoP: 11/1/2026 – 10/31/2036

CONTRACT HOLDER

Ensemble Government Services, LLC
5303 Baltimore Ave., Suite 200
Hyattsville, MD 20781
(202) 495-1639
info@ensembleconsultancy.com
ensembleconsultancy.com

UEI: NVLTL4MUE6J4 · CAGE: 807T5

PROGRAM SUPPORT

Quotes, order issues & post-delivery

Kyle Korona
Program Manager (PM)
859-619-0948
korona@ensembleconsultancy.com

Michael Contreras
Deputy Program Manager (DPM)
410-929-0036
mcontreras@ensembleconsultancy.com

SEWP HELPLINE

help@sewp.nasa.gov
(301) 286-1478
M–F, 7:30 AM – 6 PM (ET)
www.sewp.nasa.gov

CERTIFICATIONS

SBA 8(a) Certified · ISO 9001:2015 · ISO/IEC 20000-1:2018 · ISO/IEC 27001:2022 · AWS Partner

ORDERING PROCESS

The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PR) and Delivery Orders (DO) that are issued against a SEWP contract is defined by the issuing Agency, not the NASA SEWP Program Management Office (PMO). The typical process is for an end-user to determine a requirement and generate a Purchase Request (PR).

The PR along with any necessary funding information is sent to that Agency's procurement office which results in the issuance of a DO. Any valid Federal Agency DO form, and the associated Delivery Order number may be used. The NASA SEWP Program Management Office (PMO) does not issue DOs – these must be issued through the issuing Agency's procurement office. The SEWP Program Management Office (PMO) reviews, processes and tracks issued DOs and forwards them to the Contract Holder(s).

Some Agencies have special requirements for issuing IT Delivery Orders. It is the Issuing Agency's Contracting Officers' (COs/KOs) responsibility to be aware of any Agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies.

If modifications are made to any order, these modifications must also route through the SEWP Program Management Office (PMO).

FAIR OPPORTUNITY

FAR 16.505(b)(1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding $10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected Category or based on a suggested source.

REQUESTING A QUOTE

1. Submit through the SEWP Quote Request Tool (QRT) at www.sewp.nasa.gov, selecting Category C or Ensemble as a suggested source.
2. Or contact our Program Manager directly: Kyle Korona, 859-619-0948, korona@ensembleconsultancy.com.
3. Include a description or SOW/PWS, period and place of performance, required dates, and an agency POC.
4. Cite contract 80TECH26D1550 on every DO. Orders route through the SEWP PMO to Ensemble.

POST-DELIVERY SUPPORT

For information regarding installation, warranties, technical support or post-delivery issues for Ensemble products and services, please contact the PM or DPM listed below.

TROUBLESHOOTING A PROBLEMATIC ORDER

If an order is delayed, incorrect, or otherwise at risk, contact us in the order below. Please have the DO number and SEWP contract number ready.

1 · Program Manager
Kyle Korona
859-619-0948
korona@ensembleconsultancy.com

2 · Deputy Program Manager
Michael Contreras
410-929-0036
mcontreras@ensembleconsultancy.com

3 · SEWP PMO Helpline
help@sewp.nasa.gov
(301) 286-1478
M–F, 7:30 AM – 6 PM (ET)